

Victoria Chavez

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Education and Coursework

Florida International University, Honors College, IC-CAE Fellow, University of Miami

Spring 2018

Bachelor of Arts in International Relations (In Progress)

Minor in Economics (In Progress)

Paralegal Certification

Miami, FL

Academic Projects

Research project/paper on education in Central America

- Completed a 20-page paper on research findings
- Did field work in Guatemala by volunteering at a charity called Let Me Shine Guatemala helping children get additional education due to not being able to attend school full time

Assessment on political and humanitarian crisis in Venezuela

- Extensive research on economy and socialist government in Venezuela
- Study of effects of bad government
- Completed 7-page research paper in intelligence assessment format

Experience

The Intelligence Fellowship Program – Member

August 2016 – July 2017

- Complete 6 courses in national security to obtain national security studies certificate
- Meet with a mentor every month to improve professional development, intelligence community culture and subcultures, and intelligence analysis
- Complete and present a research project on politics of Venezuela and its threat to US national security
- Obtain a certificate in national security studies

The Democratic Campaign Committee - Intern

March 2016 – August 2016

- Completing three hour shifts 3-4 times per week phone banking to ask for support and inform constituents about Annette Taddeo
- Doing canvassing on the weekends to visit registered Democrat's homes to inform them about Annette Taddeo, look for volunteers, and pass out flyers about upcoming events with the candidate
- Made calls to supporters to inform about and invite them to upcoming meet and greet events with the candidate
- Assist with set up of events for the candidate such as an office opening and meet and greets

Li'I Abner Foundation - Volunteer

January 2016 – April 2016

- Provided free tutoring to elementary aged children from local schools in a variety of subjects
- Kept records of students' academic progress
- Met with parents to discuss their child's academic performance and academic needs

Let Me Shine Guatemala - Volunteer

December 2015 – January 2016

- Volunteered at a small, privately funded school for children between the ages of four to sixteen
- Taught basic English skills
- Worked with children who spoke mainly indigenous languages to improve their Spanish
- Introduced basic computer skills to children

Emerging Voices Colombia - Volunteer

May 2015 – August 2015

- Cooked meals for the homeless
- Conducted English classes for adults in local schools and churches
- Created engaging activities for children in local daycares
- Assisted English teachers in elementary through high school classes create activities and assignments that would improve student's English language skills
- Translated English to Spanish to help students better understand assigned home work

Leadership Activities

AIESEC Miami

August 2015 – May 2016

- Worked with other members of the financial function/committee to organize fund raisers for the organization and manage funding for events put on by the organization

FIU Club Soccer

February 2016 – January 2017

- Participate in weekly practices and games and contribute my support and team work

Skills

- Fluent in English, Spanish, and Russian
- Proficiency in Microsoft Word, Microsoft PowerPoint
- Moderate proficiency in Microsoft Excel